

# OHIO VALLEY REGION SPORTS CAR CLUB OF AMERICA SOLO PROGRAM COVID-19 OPERATING INSTRUCTIONS

June 1, 2020

## INTRODUCTION:

These operating instructions are in response to the COVID-19 pandemic in an effort to keep our entrants, their friends, and family safe from undue risks of spreading the virus. These instructions are being put in place to comply with the Federal and State of Ohio ordered COVID-19 mandates, Licking County Health Department requirements, and SCCA COVID-19 Solo Event Guidelines. These will remain in effect concurrent with the aforementioned mandated policies and adjusted as mandates change.

## REFERENCES:

- State of Ohio COVID-19 Guidelines, "Director's Stay Safe Ohio Order", dated 30 Apr 20. (<https://coronavirus.ohio.gov/wps/portal/gov/covid-19/resources/public-health-orders/> )
- SCCA Solo Program COVID-19: Guidelines for Events (<https://www.scca.com/pages/covid-19-event-guidelines> and <https://www.scca.com/pages/solo-1588021531-21>)

## GENERAL GUIDANCE:

- Social distancing is preferred. Masks are required when social distancing cannot be maintained.
- Masks must be worn to cover the mouth and nose. Improper masks or wearing a mask that does not meet this requirement will be grounds for disqualification from the event and dismissal from the site.
- Participants and Workers are encouraged to stay home if at higher risk.
- Participants and Workers who are experiencing COVID-19 symptoms such as fever, cough, or shortness of breath cannot attend the event. Full refunds will be provided.
- Hand sanitizing using sanitizer or thorough hand washing is required. Gloves are not required but are encouraged if the participant or worker has them and wants to use them.

## ACCESS POINTS:

- Access to the solo site will be limited to the main entrance to National Trail Raceway during the event (07:00 am – close).
- Waivers and information will be available at this location.

## SPECTATORS:

- Spectators are permitted and will be classified as "crew" for any registered participant. All other guidelines should be followed the same as the participants.

## PARTICIPANTS:

- Participants must bring their own face mask. Face masks will not be available on site.
- It is highly recommended everyone on site wear a mask/facial covering when not wearing a helmet and social distancing cannot be assured.
- Workers must wear face masks when in close proximity of others.
- Hand sanitizer, and trash containers will be available on site. Restroom facilities are available on site at National Trail Raceway.
- Everyone on site is encouraged to use hand sanitizer or wash their hands properly and frequently.
- Co-drivers are permitted as long as guidelines for social distancing and mask guidelines are followed.

## WAIVERS:

- Participant entry point will be at the main entrance to National Trail Raceway.
- Masks are required for any participant checking in with registration.
- During the event, waiver stations will be positioned at the entrance to National Trail Raceway
- Waiver and registration workers must wear face masks and sanitize hands frequently.
- Pens will be disinfected before/after each use.
- Annual waivers are highly encouraged.

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**REGISTRATION:**

- **Online pre-registration, Pre-pay only. Walk-Up Registration Permitted while following guidelines. Credit card payment preferred.**
- Online registration will be open until 3:00 pm one day prior to the event. We will extend/adjust as necessary but not anticipated to be closer than 6:00 pm the day before the event
- COVID-19 guidelines will be in event registration and posted on the Facebook group.
- All workers inside the trailer must wear masks.
- Surfaces will be disinfected regularly.
- Masks will be worn by registration workers and hands will be sanitized frequently.
- Masks are required for any participant checking in with registration.

**PADDOCK:**

- Normal paddock guidelines apply for locations of types of vehicles.
- Participants must maintain the 6 ft. social distancing mandate (inherent in the 10 ft. wide parking spaces) and are encouraged to spread out as much as practical.
- Encouraged to pull in your spot facing the course.
- Please pay attention to social distancing for those in the car adjacent to yours.

**TECHNICAL INSPECTION:**

- Participant will remain in car while awaiting inspection and will be wearing a mask/facial covering.
- Class numbers/letters must be on car (lettering height and contrast per SCCA rules).
- Tech inspection workers will wear gloves and masks.

**COURSE SET-UP:**

- Will typically be accomplished the day prior to the event when possible.
- Minimal crew size of 6 to no more than 10 people.
- Social distancing will apply.
- Workers will wear masks when not wearing helmets for safety testing and will sanitize hands frequently.
- No passengers for testing the course unless required for safety.

**EQUIPMENT/CORNER STATION SET-UP:**

- Performed morning of event.
- Number of set-up people will be minimized.
- Workers will wear masks (required when in the proximity of others) and sanitize hands frequently.
- Corner markers, fire extinguishers, and flag handles will be disinfected prior to and after the event.

**COURSE WALK:**

- All entrants are encouraged to wear a mask (especially when in the proximity of others).
- All must observe social distancing during the course walk.
  - Be courteous to others who may be walking faster or slower than you.
  - If you are going to stop during the course walk please move off course far enough others can continue their walks if passing while maintaining a 6 ft. clearance is not possible.
- Novice Instruction – Must wear face masks and observe social distancing. Will have multiple instructors for smaller group sizes.

**DRIVER'S MEETING:**

- Mandatory meeting will be conducted by PA system. Participants should be at their car or follow social distancing guidelines and must wear a mask if in person.
- COVID-19 guidelines will be discussed.

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**COURSE WORKERS:**

- Includes all workers (corner stations, start, traffic safety (if required), finish, etc.).
- Workers will wear masks when social distancing cannot be assured.
- Social distancing will apply and workers will spread out.
- Radios and flag handles will be disinfected before/after each heat.
- Bottles of water will not be provided for workers. Please plan to bring your own drinks. Hydrate appropriately.
- If times are provided to the driver after completion of their run (optional), worker will wear masks, both worker and driver will prevent contact. Live timing may be available.

**GRID:**

- Normal grid guidelines apply for locations of types of vehicles.
- Participants must maintain the 6 ft. social distancing mandate (inherent in the 10 ft. wide parking spaces) and are encouraged to spread out as much as practical.
- Grid workers will wear masks.
- Radios will be disinfected before/after each heat.

**TIMING / SCORING**

- All individuals will wear masks inside the trailer.
- Audit will be done outside the trailer.
- Surfaces, radios, chairs, computer touch points, clipboards, etc. will be disinfected as needed.
- Announcer will be outside of trailer – microphone will be disinfected before/after each heat at a min
- Times/results may be available via live-timing.

**EVENT CONDUCT:**

- No loaner helmets will be available, participants must bring their own in compliance with SCCA Solo Rules.
- If anyone on site begins to experience COVID-19 symptoms such as fever, cough, or shortness of breath, contact an event official so we can isolate the individual and inform those who may have been exposed.

**TROPHY PRESENTATIONS:**

- Social distancing will be observed
- Facial coverings required for everyone at the presentation.
- Masks are required for the worker handing out the trophies which will be place on a table so the winner can pick it up. Hand sanitizing prior to handing out trophies is required.

**EXPULSION/DISQUALIFICATION:**

- Failure to follow the social distancing and personal protection guidelines above can lead to disqualification and expulsion from the site.
- Entrants are responsible for their guests, family members, friends, etc. and can be expelled and/or disqualified for their actions.